



vFY2017
Advanced Wood Pellet
Heating System Final Project
Documentation

Small Scale Renewable Energy Incentive Program (SSREIP) Advanced Wood Pellet Heating System Final Project Documentation and Incentive Request Form

SECTION A: INCENTIVE RESERVATION INFORMATION

Incentive Reservation Number _____

Customer Name _____

Reserving Company _____

Lead Installer Name¹ _____

Installation Company (if not Reserving Company) _____

Date Install Began _____ Final Inspection Date _____

SECTION B: SUPPORTING DOCUMENTATION CHECKLIST

All items **must** be included (checked) or marked N/A if not applicable. The installation and documentation must meet all of the program requirements outlined in the *SSREIP Terms, Conditions, and Requirements*.

- _____ Copy of Final Customer Invoice clearly indicating transfer of benefit to the customer (credit or rebate).²
- _____ System Photographs including boiler/furnace, pellet storage, thermal storage (if applicable) and existing back-up heating equipment (if applicable).
- _____ Copy of Letter of Compliance with the State Historic Preservation Act – mark N/A if not applicable.

SECTION C: PROJECT CHANGE INFORMATION

NOTE: Fill out ONLY if changes have been made to the system listed in the original reservation.

System Manufacturer _____ Model # _____

Quantity _____ Total Output _____

¹ Must be either an employee of the Reserving Company or under direct contract by said company, and provide on-site review of the installation and be on-site to complete the final inspection before commissioning.

RERC USE ONLY:

Date Received:

Res. Number:

Date Approved:

SECTION D: SYSTEM COST AND WARRANTY WORKSHEET

SYSTEM COST BREAKDOWN

Boiler/Furnace Cost	\$	_____
Fuel Storage Cost	\$	_____
Thermal Storage Cost (if applicable)	\$	_____
Labor Cost	\$	_____
Other Associated Costs (fuel conveyance, controls, circulators, etc)	\$	_____
Total System Cost	\$	_____

WARRANTY INFORMATION

Boiler/Furnace	_____ years	(min. 1 year required)
Fuel Storage	_____ years	(min. 1 year required)
Thermal Storage	_____ years	(min. 1 year required; mark N/A if not applicable)
Initial Installation	_____ years	(min. 1 year required)

MAIL, EMAIL, OR FAX SIGNED AND COMPLETED APPLICATION TO:

VERMONT SMALL SCALE RENEWABLE ENERGY INCENTIVE PROGRAM

Attn: Incentive Reservation Application
128 Lakeside Avenue, Suite 401 Burlington, VT 05401
Email: info@rerc-vt.org
Fax to ATTENTION: RERC (802) 658-1643

SECTION F: SIGNATURES/CERTIFICATIONS

CUSTOMER CERTIFICATION

I, the undersigned, certify that (each item below must be initialed by the customer):

- I have read and meet the requirements as listed in the vFY2017 SSREIP Terms, Conditions, and Requirements (available at www.erc-vt.org/incentives-program/application-forms).
I have purchased the advanced wood heating system described in initial approved reservation application or project change information and it has been installed at the location indicated above and is operational.
I am aware that the incentive payment will be made by check directly to the Reserving Company after the company has submitted all final project documentation and received final approval from the RERC, including any necessary site visits. The incentive payment will only be sent directly to me if agreed upon among myself, the Reserving Company, and the Clean Energy Development Fund at the time of the Reservation Application.
I am aware that the incentive benefit is mine and has been or will be applied to the total system cost in a manner agreeable to both the Reserving Company and me.
I have been provided with a copy of a user's manual for this system and I am familiar with recommendations for the system's safe operation and maintenance.
I have received and reviewed warranty information.
I have received and reviewed an estimate of the system's annual output.
I am aware that the incentive program will be conducting randomly selected site visits. If requested, I am willing to schedule and allow a site visit of the system for program verification.
I have given the Vermont Clean Energy Development Fund permission to use photographs of my installation in promotional and/or reporting materials (not required).

I understand that any deliberate attempt to misrepresent information in this application will disqualify me from participation and all claims to incentives offered through Vermont's Small Scale Renewable Energy Incentive Program.

CUSTOMER'S SIGNATURE DATE

RESERVING COMPANY CERTIFICATION

I certify that my company has worked with the customer referenced above to install the advanced wood heating system described above; my company designed the system as installed and has been substantially involved with the customer. The system is now fully installed, has been inspected, and is operational. It has been installed in accordance with the program's eligibility requirements, and the Vermont Fire and Building Safety Codes. The customer was provided with information on the warranty, safe operation, and maintenance of their system, including a copy of a user's manual for this system.

I understand that the incentive payment will be made by check from the State directly to my company, unless otherwise agreed upon among the customer, my company, and the Clean Energy Development Fund. I understand that the benefit of the rebate is the customer's and it has been or will be applied to the total system cost in a manner agreeable to both parties.

I understand that any deliberate attempt to misrepresent information in this application will disqualify me from participation in the program and all claims to rebates offered through Vermont's Small Scale Renewable Energy Incentive Program.

COMPANY REPRESENTATIVE SIGNATURE DATE