



vFY2018
Solar Hot Water
Final Project Documentation

Small Scale Renewable Energy Incentive Program (SSREIP) Solar Hot Water Final Project Documentation and Incentive Request Form

SECTION A: INCENTIVE RESERVATION INFORMATION

Incentive Reservation Number	Plumbing Work Notice Number ¹
Customer Name	
Reserving Company	
Lead Installer Name ²	
Installation Company (if not Reserving Company)	
Date Install Began	Date Commissioned

SECTION B: SUPPORTING DOCUMENTATION CHECKLIST

All items **must** be included (checked) or marked N/A if not applicable. The installation and documentation must meet all of the program requirements outlined in the *vFY2018 SSREIP Terms, Conditions, and Requirements*.

- Copy of Final Customer Invoice clearly indicating transfer of benefit to the customer (credit or rebate).
- Full calculation for Estimated Annual Output of system as installed.
- System Photographs showing all major field-installed structural, mechanical and electrical components.
- Copy of Letter of Compliance with the State Historic Preservation Act – mark N/A if not applicable.

SECTION C: PROJECT CHANGE INFORMATION

NOTE: Fill out ONLY if changes have been made to the system listed in the original reservation.

Collector Manufacturer	Model #
Quantity	Total Output

¹ For solar hot water installations in or on buildings covered by the 2009 Vermont Plumbing Rules.

² Must be either an employee of the Reserving Company or under direct contract by said company, and provide on-site review of the installation and be on-site to complete the final inspection before commissioning.

RERC USE ONLY:		
Date Received:	Res. Number:	Date Approved:

SECTION D: PROJECT TECHNICAL DOCUMENTATION WORKSHEET

Back Up Hot Water Source Fuel Type (Check One) <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OIL <input type="checkbox"/> NATURAL GAS <input type="checkbox"/> OTHER: _____		
Collector Orientation (Check One and Fill in the Blank) <input type="checkbox"/> MAGNETIC _____ <input type="checkbox"/> TRUE _____		
Collector Tilt (Degrees) _____	Total Collector Area (sq-ft) _____	Estimated Annual Output as Installed _____ MMBtu/yr _____ kWh/yr

SECTION E: SYSTEM COST AND WARRANTY WORKSHEET

SYSTEM COST BREAKDOWN

SRCC OG-100 Rating of Collectors x Quantity (as installed) x 365 x .39	kWh/yr
Total Installed System Cost (before incentive amount is removed)	\$ _____
Originally Approved Incentive Reservation Amount	\$ _____

FINAL INCENTIVE REQUEST

Residential/Commercial: Total Collector Rated Output x \$0.40	<div style="border: 2px dashed orange; padding: 20px; display: inline-block;">\$</div>
Non-Profit Public-Serving Entity: Total Collector Rated Output x \$0.80	

WARRANTY INFORMATION

Collectors _____ years (min. 5 years required)

Tank _____ years (min. 5 years required)

Balance of System _____ years (min. 2 years required)

Initial Installation _____ years (min. 5 years required)

MAIL, EMAIL, OR FAX SIGNED AND COMPLETED APPLICATION TO:

VERMONT SMALL SCALE RENEWABLE ENERGY INCENTIVE PROGRAM

Attn: Incentive Reservation Application
 128 Lakeside Avenue, Suite 401 Burlington, VT 05401
 Email: info@rec-vt.org
 Fax to ATTENTION: RERC (802) 658-1643

SECTION F: SIGNATURES/CERTIFICATIONS

CUSTOMER CERTIFICATION

I, the undersigned, certify that (each item below must be initialed by the customer):

- I have read and meet the requirements as listed in the vFY2018 SSREIP Terms, Conditions, and Requirements (available at www.erc-vt.org/solar-hot-water).
I have purchased the solar hot water system described in initial approved reservation application or project change information and it has been installed at the location indicated in the reservation application and is operational.
I am aware that the incentive payment will be made by check directly to the Reserving Company after the company has submitted all final project documentation and received final approval from the RERC, including any necessary site visits.
I am aware that the incentive benefit is mine and has been or will be applied to the total system cost in a manner agreeable to both the Reserving Company and me.
I have been provided with a copy of a user's manual for this system and I am familiar with recommendations for the system's safe operation and maintenance.
I have received and reviewed warranty information.
I have received and reviewed an estimate of the system's annual output.
I am aware that the incentive program will be conducting randomly selected site visits. If requested, I am willing to schedule and allow a site visit of the system for program verification.
I have given the Vermont Clean Energy Development Fund permission to use photographs of my installation in promotional and/or reporting materials (not required).

I understand that any deliberate attempt to misrepresent information in this application will disqualify me from participation and all claims to incentives offered through Vermont's Small Scale Renewable Energy Incentive Program.

CUSTOMER'S SIGNATURE

DATE

RESERVING COMPANY CERTIFICATION

I certify that my company has worked with the customer referenced above to install the solar hot water system described above; my company designed the system as installed and has been substantially involved with the customer. The system is now fully installed, has been inspected and is operational. It has been installed in accordance with the program's eligibility requirements, the National Electric Code® and the 2009 Vermont Plumbing Rules. The customer was provided with information on the warranty, safe operation, and maintenance of their system, including a copy of a user's manual for this system.

I understand that the incentive payment will be made by check from the State directly to my company only after the Final Project Documentation paperwork has received final approval from the RERC, including any necessary site visits. I understand that the benefit of the incentive is the customer's and it has been or will be applied to the total system cost in a manner agreeable to both parties.

I understand that any deliberate attempt to misrepresent information in this application will disqualify me from participation in the program and all claims to rebates offered through Vermont's Small Scale Renewable Energy Incentive Program.

COMPANY REPRESENTATIVE SIGNATURE

DATE