

Small Scale Renewable Energy Incentive Program (SSREIP)  
Solar Hot Water  
Incentive Reservation Form

SECTION A: CUSTOMER INFORMATION

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Customer Business Name (If Applicable) \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Utility Company \_\_\_\_\_

SECTION B: RESERVING COMPANY INFORMATION

Company Name \_\_\_\_\_

Contact First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Contact Email \_\_\_\_\_

Plumber Name \_\_\_\_\_ Plumber License Number \_\_\_\_\_

SECTION C: INSTALLATION SITE INFORMATION

Installation Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Installation County \_\_\_\_\_

Customer Type  RESIDENTIAL  SMALL COMMERCIAL/INDUSTRIAL  NON-PROFIT PUBLIC SERVING INSTITUTION

System Location  ROOFTOP  GROUND MOUNT

System Type  NEW SYSTEM  EXPANSION OF OLD SYSTEM

RERC USE ONLY:

Date Received:

Res. Number:

Date Approved:

**SECTION C: INSTALLATION SITE INFORMATION (CONT.)**

**Note: If you answer YES to either of the following two questions, additional requirements may apply. See “Section G: State Historic Preservation Act” for more information.**

If the installation is building mounted, is the building 50 years or older?  YES  NO

Does the installation require ground disturbance for footings or trenches?  YES  NO

**SECTION D: EQUIPMENT INFORMATION**

<b>Solar Collector Manufacturer</b>	<b>Solar Collector Model Number</b>
<b>Collector Quantity</b>	<b>SRCC OG 100 Rating (High Radiation / C Conditions, kWh/day)</b>

$$\begin{array}{cccccc}
 & & \times & & \times & 365 & \times & & \times & .39 & = & \\
 \hline
 \text{SRCC OG-100 Rating} & & \text{Collector Quantity} & & \text{Days} & & \text{Capacity Factor} & & & & \text{Total Rated Output} & \\
 & & & & & & & & & & \text{(kWh/year)} & 
 \end{array}$$

**SECTION E: INCENTIVE CALCULATION**

Total Major Funding from Other Sources (10% or more of total installed cost) \_\_\_\_\_

Residential/Commercial Calculation: \$0.40 x Total Rated Output (kWh/year)<sup>1</sup> \_\_\_\_\_

Non-Profit Public Serving Institution Calculation: \$0.80 x Total Rated Output (kWh/year)<sup>2</sup> \_\_\_\_\_

**TOTAL REQUESTED INCENTIVE**

**MAIL, EMAIL, OR FAX SIGNED AND COMPLETED APPLICATION TO:**

**VERMONT SMALL SCALE RENEWABLE ENERGY INCENTIVE PROGRAM**

Attn: Incentive Reservation Application  
 128 Lakeside Avenue, Suite 401 Burlington, VT 05401  
 Email: [info@rerc-vt.org](mailto:info@rerc-vt.org)  
 Fax to ATTENTION: RERC (802) 658-1643

<sup>1</sup> Capped at \$3,000 for residential customers and \$16,500 for commercial/industrial customers.

<sup>2</sup> Capped at \$45,000.

SECTION F: SIGNATURES/CERTIFICATIONS

CUSTOMER CERTIFICATION

I certify that I intend to purchase the solar hot water system described in this application, to be installed at the location indicated above. I certify that I meet the requirements listed in the latest vFY2018 SSREIP Solar Hot Water System Terms, Conditions and Requirements (available at www.erc-vt.org/solar-hot-water -- if you need a printed copy, please contact the ERC at 877-888-7372). I understand that any deliberate attempt to misrepresent information in this application will disqualify me from all claims to incentives offered through Vermont’s Small Scale Renewable Energy Incentive Program (SSREIP). I understand that information regarding the SSREIP incentive may be released publicly and will not be held confidential. I understand that the incentive will be paid directly to the Reserving Company only after the Reserving Company has submitted the Final Project Documentation and Incentive Request and received final approval, including any necessary site visits. I also understand that the benefit of the incentive is mine and must be transferred from the Reserving Company to me in a manner that is agreeable to both parties. I further certify that (must be initialed by the customer):

- Installation has not begun on the project described in this application.
I have read, understand, and will abide by all program requirements listed in the current vFY2018 SSREIP Solar Hot Water System Terms, Conditions and Requirements at www.erc-vt.org/solar-hot-water.
Non-Profit Public Serving Institution Customers Only: If I am receiving the increased incentive rate under this category, I verify that I meet the qualifying requirements to be considered a Non-Profit Public Serving Institution.

CUSTOMER’S SIGNATURE

DATE

RESERVING COMPANY CERTIFICATION

I certify that my company is a currently approved Vermont Solar Hot Water Reserving Company and is working with the customer referenced above to install the solar hot water system described on the enclosed application at the location indicated above; this includes designing the system to be installed, being substantially involved with the customer, and employing a qualified installer (either employed by my company or under direct contract) to provide an on-site review of the installation and be on-site to complete the final inspection before commissioning. The system will be installed in accordance with the National Electric Code® and the 2009 Vermont Plumbing Rules. I understand that any deliberate attempt to misrepresent information in this application will disqualify my company from participation in the program and all claims to incentives offered through Vermont’s Small Scale Renewable Energy Incentive Program. I understand that information regarding the SSREIP incentive may be released publicly and will not be held confidential. I further certify that (must be initialed by the Reserving Company Representative):

- Installation has not begun on the project described in this application.
I have read, understand, and will abide by all program requirements listed in the current vFY2018 SSREIP Solar Hot Water System Terms, Conditions and Requirements.

COMPANY REPRESENTATIVE SIGNATURE

DATE

COMPANY REPRESENTATIVE NAME (PRINT)

## SECTION G: STATE HISTORIC PRESERVATION ACT

The State Historic Preservation Act (22 VSA 14) requires that state agencies take into account the effect of projects on any historic property that is listed on the State or National Register of Historic Places or may contain scientific, historical, or archeological data. If the installation is on a building more than fifty years old or requires ground disturbance for footings and/or trenches, the project plans must be submitted to the Vermont Division for Historic Preservation for review **prior to starting the installation**. Applicants are encouraged to contact the Division early in the planning process to avoid any unnecessary project delays. **To start the review process, please complete this Section and** submit electronic versions of your project review materials to [ACCD.projectreview@vermont.gov](mailto:ACCD.projectreview@vermont.gov). Our preference is for the form and supporting documents to be sent as .pdf files.

Solar Hot Water System Installation Site/Address \_\_\_\_\_

Site/Property Owner Name \_\_\_\_\_

Installer Name \_\_\_\_\_

Installer Email \_\_\_\_\_

Phone \_\_\_\_\_

**Please check the following if it applies to your project (if not, you may skip Section G):**

\_\_\_\_\_ Installation does involve ground disturbance (ex. footings, trenches, etc)

\_\_\_\_\_ Building is more than fifty (50) years old

\_\_\_\_\_ Building is listed on the State or National Register of Historic Places (leave blank if unknown)

**Please email the following information, along with this form, to the address at the bottom of the page:**

- Project Description.
- Project Location Map and Site Map, showing the location of the installation. *This can be as simple as a Google map annotated by hand to show the location of panels and trenches.*
- Project Plans (if available).
- Archeological and/or historic building reports (if available).
- Photographs of the project area and the structures involved. *For building mounted installations, please include a photograph of the entire front elevation of the house and photographs of the proposed installation area. Photographs can be annotated by hand to show the location and approximate scale of the installation.*

*For Internal Use Only*

Please email this form and supporting materials to  
[ACCD.projectreview@vermont.gov](mailto:ACCD.projectreview@vermont.gov)

If you have questions contact: Jamie Duggan at  
802-477-2288 or [james.duggan@vermont.gov](mailto:james.duggan@vermont.gov)